Position Success Profile

Now that the leadership team has identified the priority positions, the next step is to document the education, experiences, key competencies, and other factors necessary for success for each key leadership position.

Position Title:	Classification & Level:
Bureau:	Location:
Education: (Degrees, Certifications, Licensure, etc.)	
(Degrees, Certifications, Licensure, etc.)	
Experiences:	
Competencies: (Check the key competencies for the position. It is suggested to limit your selection to a maximum of 5 key competencies.)	
Group 4/SES	Group 3
Adaptability	Adaptability
☐ Aligning Performance for Success	☐ Aligning Performance for Success
☐ Building Partnerships	☐ Building Partnerships
☐ Building Trust	☐ Building Trust
Communication	Coaching
Customer Focus	Communication
Decision Making	Customer Focus
☐ Delegating Responsibility	Decision Making
Developing a Successful Team	☐ Delegating Responsibility
Facilitating Change	Developing a Successful Team
☐ Innovation	☐ Managing Conflict
Leading Through Vision & Values	Planning & Organizing Work
Planning & Organizing Work	Safety Awareness
Strategic Planning	Stress Tolerance
☐ Technical/Professional	☐ Work Standards
	☐ Technical/Professional
Additional Factors:	